

**MINUTES OF MEETING
OF
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
 §
BRUSH COUNTRY GROUNDWATER §
CONSERVATION DISTRICT §

The Board of Directors of Brush County Groundwater Conservation District (the “District”) met in special session, open to the public, on May 26, 2020 at the Brush Country Groundwater Building 732 W. Rice Falfurrias, Texas, in accordance with the duly posted notice of said meeting.

1. The meeting was called to order at 9:30 a.m. and the roll was called of the members of the Board of Directors. Eight Board members were present at the meeting:

David Kelly
Bill Botard
Mario Martinez
Robert Fulbright
William P. Goranson
A.C. Jones IV
Jesse Howell
Mauro Garcia

This month’s meeting was conducted via Telephone & Videoconference due to Covid-19 pandemic. Eight Board members were present thus constituting a quorum for agenda items where action was taken by the Board, all Directors present voted. BCGCD General Manager Felix Saenz was present as was the legal counsel Bill Dugat, administrative assistant Maggie Castillo, BCGCD General Manager Trainee Luis Pena either in person or by videoconference. Guests in attendance were Kenedy County General Manager Andy Garza, and Byron Blair who was conducting 2019 Financial Audit. Rohit Goswami, WSP Consultants also by videoconference and Mr. Robert Howard.

2. Pledge of Allegiance
The Pledge of Allegiance was recited.
3. Public Comment: None
4. Review, discuss, and act on minutes of the April 28th, 2020 meeting.
Motion made by Paul Goranson, second by Bill Botard to approve the minutes, motion carried, unanimous vote to approve.

5. Discuss, consider, and act on General Manager's Report:
 - a. Status of Corona Virus Pandemic in BCGCD
 - b. Report on KCGCD & DCGCD Meetings
 - c. Report on Region M Video Teleconference Meeting on May 6
 - d. Tuned in to video teleconferences on the following County Commissioners Court Meetings:
Jim Wells County on appointment of Director Bill Botard on May 11, 2020
Brooks County on appointment of Directors Mauro Garcia, Robert Scott & Paul Goranson on May 12, 2020
Jim Hogg County on appointment of Directors AC (Dick) Jones IV, Robert Fulbright, and Paul Goranson
 - e. Completed two Permit Amendments
 - f. BCGCD Staff completed Cyber Security Computer Training (see action item below)
 - g. Well registration & well plugging reports
Informative item only, no motion necessary.
6. Discuss, consider, and possibly act on approving 2019 BCGCD Financial Audit completed by CPA Byron Blair. Mr. Blair gave his report, motion to accept the 2019 BCGCD financial audit was made by Jesse Howell, second by Paul Goranson, motion carried, unanimous vote to approve.
7. Discuss, consider, and possibly act on Jose N Garcia Jr and Ashley D Garcia's offer to purchase Lot 2, 3, &4 Block 11 Original Township of Premont, Jim Wells County Texas, acct #1235066100000 tax suit # 03-03-12779-B Premont ISD and the City of Premont vs Pedro Palacios Estate, Irma Sain, Ester Garza, Rene Palacios, Roel Palacios, Armando Palacios, Amado Palacios and Aurora P Shultz.
Motion to accept tax sale was made by Mario Martinez, second by Paul Goranson, motion carried, unanimous vote to approve.
8. Discuss, consider, and possibly act on developing brackish groundwater rules with assistance from WSP Consultants James Beach and Rohit R Goswami. Rohit asked the board members and Mr. Saenz along with Bill Dugat for questions as to what kind of strategy were we going to follow for the brackish rules, after a discussion of options, Rohit mentioned that he would prepare some guidelines for our next meeting, addressing concerns about the quality of water when using brackish water could affect our freshwater. Board indicated they wanted new brackish rules to reflect the same 2.5 ac ft/acre maximum production limit as is the requirement for existing fresh water rules.
Informative item only, no motion necessary.
9. Discuss, consider, and possibly act on Approving BCGCD Financial Statement for 2nd quarter FY 2020.

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Mr. Saenz discussed the financial statement, a motion was then made to accept the BCGCD Financial Statement by Dick Jones, second by Jesse Howell, motion carried, unanimous vote to approve.

10. Discuss, consider, and possibly act on BCGCD Directors Oath of Office, Director's Statement, Surety Bond Application and TCEQ's District Registration Form.
Mr. Saenz mentioned that the board members and the form to TCEQ had to be submitted, Mr. Bill Dugat mentioned that the motion has to include the oath of office and director's name included in the bond application. Paul Goranson made the motion to have the administrative assistant administer the oath office and submit the Surety Bond application, a second made by Bill Botard, motion carried, unanimous vote to approve.
11. Discuss, consider, and possibly act on election of BCGCD Officers. A motion by order of acclamation was made by Dick Jones to keep the same officers, followed with a second by Bob Fulbright, motion carried, unanimous vote to approve.
12. Discuss, consider, and possibly act on approving Amendments to Permit # 0018-249-2015 to transfer ownership from Covance Research Products, Inc to Envigo Global Services Inc and Permit #27-249-2017 to transfer ownership from SNBL USA to Orient BioResearch Center.
Mr. Saenz discussed two permit renewals, transfer of ownership only, production amounts remain the same. Motion to approve both amendments made by Paul Goranson, second by Bill Botard, motion carried, unanimous vote to approve.
13. Discuss, consider, and possibly act on approving BCBS Health Insurance Premiums for next fiscal year.
Mr. Saenz presented to the board the difference in the price of coverage for the employees' insurance, showing that there was a 10% increase in the cost. Motion to approve health insurance premiums was made by Dick Jones, with a second by Jesse Howell. Mario Martinez did not participate in the deliberation or vote due to conflict of interest. Signed affidavit on file. Unanimous vote to approve & accept. Motion carried.
14. Discuss, consider, and possibly act on approving BCGCD contribution to TCDRS for next fiscal year.
Mr. Saenz presented the TCDRS plan and how the price for 2020 had decreased for the employee's retirement. Motion was made to approve TCDRS retirement plan by Mario Martinez, second by Paul Goranson, unanimous vote to approve. Motion carried.
15. Discuss, consider, and possibly act on legislative report from Robert Howard.
Robert Howard gave his report, informative only, no action necessary.
16. Discuss, consider, and possibly act on resolution certifying compliance with cybersecurity training.
Bill Dugat mentioned that all employees and elected officials must complete this training. Mr. Dugat mentioned that Mr. Saenz had certified that all employees have completed this

training and resolution was done by a motion made by Bob Fulbright and a second by Bill Botard, motion carried, unanimous vote to approve.

17. Discuss, consider, and possibly act on GMA 16 issues:
 - a. Next GMA 16 meeting on June 23, 2020 at the BCGCD Building at 1:00 pm. Informative only, no motion needed.
18. Discuss, consider and possibly act on payment of bills. Mr. Saenz gave a report on bills, mentioned that the work done by the contractors on the air conditioning unit was not up to standards, bad installation resulting in a short which caused a compressor to burn. Mr. Saenz also mentioned that we had spent more on IT support with installing conference equipment. Motion to pay bills was made by Jesse Howell, second by Bill Botard, motion carried, unanimous vote to approve.
19. Discuss, consider, and possibly act on correspondence received:
 - a. Brooks County Appraisal District 2020 BCGCD Estimated Appraised Values
Mr. Saenz gave a report on Brooks and Jim Hogg, Jim Wells had not turned in, these are estimates we will get actual report in July informative report only, no action necessary.
20. Discuss, consider, and possibly act on new business and select date for next meeting. June 23, 2020 at 9:30. Motion to have meeting on June 23, 2020 @9:30 made by Mauro Garcia, second by Bob Fulbright, motion carried, unanimous vote to approve.
21. Adjourn.
Adjourned at 11:48 with a motion by Bob Fulbright, second by Mauro Garcia, unanimous vote to adjourn. Motion carried.

Passed and approved this 23rd, day of June 2020.

President, Board of Directors

Attest by:

Secretary, Board of Directors

Agenda Item #4

[District Seal]